



MeASBO
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Maine Association of School Business Officials

<http://www.measbo.org>

September 15, 2017

Jeff's Catering

Minutes

Debra Martin
Brenda Murray
Chandra Hodgdon
Kirstie Hale
Scott Vaitones
Trish Hayes
Adam Hanson
Gretchen Gardner
Jennifer Soper
Barb VanDeventer
Michele Coates
Teresa Scott
Dhyana Blanchard

Mark Bouchard
Susan Bell
Colin Walsh
Sandy Padham
Vesta Wyman
Bill Adams
Margo White
Kelly Theriault
Sherry Moody
Brian Jensen
Kristie Flagg
Heather Lanpher
Dean Flanagan

David Leavitt
Shirley Waning
Luci Milewski
Kris Pottle
Karla Miller
Janine Laveway
Barbara Grindle
Traci Drake
Kathleen Pearce
Cathy Messmer
Mark Conrad
Dawn Pooler
Joya Maynard

Kate Bolton
Alan Kochis
Lynn Gray
Alison Gamache
Lucie Tabor
Leah Vaulbeck
David Bridgham
Vera Davis
Tammy Ginn
Brigette Williams
Kelly Wentworth
Stacey Webster

1. Association Business

- a. Welcome – Introductions
- b. Approval of Minutes, April 28, 2017 – Motion & Second - Approved
- c. Approval of Treasurer's Report – Motion & Second - Approved
- d. Approval of 2017-2018 Budget – Motion & Second - Approved
- e. Committee Reports
 - i. Certification – Cathy Messmer new chair, will look at where members are in their certification process & schedule trainings
 - ii. Legislative Committee – need members
 - iii. Tri-State – May 23-25, 2018 in Portland
 - iv. Technology – looking at new website

2. Vendor Spotlight – Lena Hann & Jason Simcock, Androscoggin Bank

New services – Same Day ACH – it costs more but it is a new available service
Interest rates are on the rise – both on the deposit side and the lending side
Handed out a lease/purchase checklist

3. ED 279 Updates – Ida Batista & Paula Gravelle DOE

Reviewed handout on changes to the ED279 for FY19 changes:

Page 1 –attending enrollment will only be October enrollment, no longer using an April enrollment in the formula; adding a PreK-K column under the enrollment section & the staffing calculation; important to have years of service & education level when staff are entered into the system because costing of employees use these factors in the calculation; two funding lines for system administration – all districts & targeted additional amount for districts that are members of Chapter 123 regional service centers; system administration will be phased out over three years;

Page 2 – subsidy enrollment is now only October counts; new PreK programs will have to use enrollment estimates, but make sure to not over estimate counts (work with Sue Reed); new PreK/4 YO column for enrollment (see PreSchool Program handout); October to October averages will be used for the subsidy average; weighted amounts for PreK will reduce in FY19, but there will be a new targeted disadvantaged PreK amount line added; will be up to 100% of the formula – no longer reducing to 97%;

Page 3 – Tyler will discuss

Page 4 – will be using a 2 year average instead of 3 year average for State valuation
Discussion around Service Centers – what services qualify (CAT 1,2,3), what type of agreements need to be in place (interlocal agreement), what type of staffing needs to oversee the Service Center (Executive Director)- Mary Payne & Jennifer Pooler – DWM had a training last Friday on Regionalization discussed some of these issues.

4. Pathways to Certification – Angel Martinez Loredo, Higher Education Specialist, MDOE (624-6646 or angel.loredo@maine.gov)

New on line systems (HUB system) – it draws from the NEO system; gives more ownership to the local districts; all old information has been scanned in; individuals will need to set up accounts; six & three months prior to renewal both accounts & districts will receive e-mail reminders; some information will be public and some information will be private; all staff will need to be on this systems because it will also house the CHRC certifications; new staff person at Certification was hired to answer phones to answer questions; documentation will look different than current certification certificate – it will look more like a transcript; currently there is a new waiver and as soon as the new system is up and running employees will be able to go on line to set up their account and enter information for new certification; the Certification Office will be shut down for two weeks as they are doing the final testing of the new system (they will not be open to the public) roughly around Nov.1; substitutes will need to be fingerprinted every 5 year – not just have a background check after the first 5 years; system will be as easy to use as Amazon.

Conditional or Professional are the only two certification levels, endorsements will be under these two categories; there will also be a process for a certification for someone who has extensive experience & degree in a field to receive a teaching certification even though they do not have a teaching degree; different process for waivers; “Students Come First”.

5. Digging Deeper in Subsidy Allocation Updates – Tyler Backus DOE (ppt to MeASBO)

Special Education EPS Calculation - #3 on page 3 of ED279 – in the old formula Step 5 has been eliminated for high cost out of district allocation in calculating the special ed allocation & will now be outside the formula on a separate line on the ED279; everybody will get more allocation in Step 1; Step 2 will stay the same; Step 3 is for very small special ed populations; Step 4 stays the same; federal revenues will no longer impact the special ed allocation; maintenance of effort has just a little tweak; EFS07 will be more like the EFS214 and the business manager will need to sign off on the report – this will be by student & by placement – does not include related services & ed techs; State Agency & Foster students will be listed on the form but not used in the calculation of high cost out of district allocation; different multiplier for type of program students are sent to (2X for regional placement, 3X for public placement; 4X for private placement); new formula now has very few districts qualify for maintenance of effort adjustment;

Transportation has no changes for regular allocation

Approved bus payment allocation in EPS calculation – the process has changed but the allocation has not – the approved bus purchase information is pulled from NEO; it is important to make sure approved bus purchases are listed correctly in NEO – on June 30th NEO will remove approved purchases that are not completed in NEO

Gifted & Talented has no changes for allocation – based on expenditure model

Career & Technical Education calculation is based on actual expenditures; it also depends if you are part of a Center or Region; different centers are funded different ways; FY19 allocation will be based on a program model for CTEs (there was a study done to calculate this allocation – square footage of CTE space, ensure programs are approved, student counts for each program, staff profiles experience as teacher & in their field); it is important to upload the primary enrollment for CTEs as soon as possible; discussion taking place of funding going directly to CTEs instead of through districts; there is also a junior high component that has yet to be determined

Next Steps – currently creating the process, data needs, and the formula; legislature will be coming back and could make changes – districts should testify if they want changes.

Thank you to Lena Hann & Jason Simcock of Androscoggin Bank for being our Breakfast Sponsor!